

OT/G-232/2025-26, dt: 20/5/2025 for CGHS

## अनुबंध | Contract



अनुबंध क्रमांक | Contract No: GEMC-511687799965912

अनुबंध तिथि | Generated Date : 16-May-2025

## संगठन विवरण | Organisation Details

प्रकार | Type : Central Autonomous  
मंत्रालय | Ministry : Ministry of Health and Family Welfare  
विभाग | Department : Department of Health and Family Welfare  
संगठन का नाम | Organisation Name : North Eastern Indira Gandhi Regional Institute of Health and Medical Sciences (NEIGRIHMS)  
कार्यालय क्षेत्र | Office Zone: Neigrihms, Shillong

## खरीदार विवरण | Buyer Details STOPRO-SA/22-2025

पद | Designation : Markuhaln Khonglah ASO  
संपर्क नंबर | Contact No. : 0364-2538032-  
ईमेल आईडी | Email ID : mark.khonglah@nli.in  
जीएसटीआईएन | GSTIN : -  
पता | Address : P.O. NEIGRIHMS, Mawdiangdiang, Shillong, KHASI HILLS EAST, MEGHALAYA-793018, India

## वित्तीय स्वीकृति विवरण | Financial Approval Detail

आईएफडी सहमति | IFD Concurrence : Yes  
प्रशासनिक अनुमोदन का पदनाम | Designation of Administrative Approval: Director (File-TOPRO-SA/22/2025-Stores) for CG HS  
वित्तीय अनुमोदन का पदनाम | Designation of Financial Approval: Deputy Director

## भुगतान प्राधिकरण विवरण | Paying Authority Details

Role: PAO  
भुगतान का तरीका | Payment Mode: Offline  
पद | Designation : Thwet Star Syngkon  
ईमेल आईडी | Email ID : thwet.syngkon@neigrihms.gov.in  
जीएसटीआईएन | GSTIN : -  
पता | Address : P.O. NEIGRIHMS, Mawdiangdiang, Shillong, KHASI HILLS EAST, MEGHALAYA-793018, India

C-747/2025-26, dt: 13/5/2025

## विक्रेता विवरण | Seller Details

जेम विक्रेता आईडी | GeM Seller ID : 1210180000094747  
कंपनी का नाम | Company Name : TECHWEB  
संपर्क नंबर | Contact No. : 09774025154  
ईमेल आईडी | Email ID : sanjay.shillong@gmail.com  
पता | Address : GROUND FLOOR, SANJAY KUMAR SINGH, TECHWEB, KEATING ROAD, SHILLONG, Meghalaya-793001, -  
एमएसएमई पंजीकरण संख्या | MSME Registration number : UDYAM-ML-04-0001114  
जीएसटीआईएन | GSTIN : 17AQLPS6658K2ZW (R)  
एमएसई सामाजिक श्रेणी | MSE Social Category : General  
एमएसई लिंग श्रेणी | MSE Gender : Male

\* जिसके नाम के पक्ष में GST/TAX इनवॉइस पेश किया जाएगा | GST / Tax invoice to be raised in the name of - Buyer

## वितरण निर्देश | Delivery Instructions : NA

## उत्पाद विवरण | Product Details

#	आइटम विवरण   Item Description	आइटम विवरण   Ordered Quantity	इकाई   Unit	इकाई मूल्य (INR)   Unit Price (INR)	कर विभाजन (INR)   Tax Bifurcation (INR)	मूल्य (INR में सभी शुल्क और कर सहित)   Price (Inclusive of all Duties and Taxes in INR)
1	उत्पाद का नाम   Product Name : EPSON A4 Monochrome (Black) Inkjet Computer Printer ब्रांड   Brand : EPSON ब्रांड प्रकार   Brand Type : Registered Brand कैटलॉग की स्थिति   Catalogue Status: OEM verified catalogue कैसे बेचा जा रहा है   Selling As : OEM verified Reseller श्रेणी का नाम और चतुर्थांश   Category Name & Quadrant : Computer Printer (V2) (Q2) मॉडल   Model: EPSON M1100 एचएसएन कोड   HSN Code: HSN not specified by seller	2	pieces	11,286	NA	22,572
कुल ऑर्डर मूल्य   Total Order Value (in INR)						22,572

## परेषिती विवरण | Consignee Detail

क्र.सं.   S.No	परेषिती   Consignee	वस्तु   Item	लॉट नंबर   Lot No.	मात्रा   Quantity	दिनांक के बाद डिलीवरी शुरू करना है   Delivery Start After	वितरण पूरा कब तक करना है   Delivery To Be Completed By
1	पद   Designation : Store keeper ईमेल आईडी   Email ID : consne3.neigrihms.ml@gembuyer.in संपर्क   Contact : - जीएसटीआईएन   GSTIN : -	EPSON A4 Monochrome (Black) Inkjet Computer			16-May-2025	31-May-2025

		<p>the OEM website/call centre to verify the certificate.</p> <p>2. The product in GeM marketplace (Direct Purchase &amp; L1 purchase) comes with a minimum standard on site warranty of one year. In case the seller has standard warranty more than one year, the same may be mentioned in the catalogue (including in the model name) and in such case higher warranty offered shall prevail/supersede the minimum one year warranty.</p> <p>3. Buyer shall verify the actual number of prints completed by the printer at the time of delivery (to ensure that the product has not been in use prior to delivery to the buyer) and may be verified using the printer's built-in print counter or an equivalent tracking system as available with OEMs.</p> <p>4. Buyer may please note that warranty does not cover any consumables i.e. Cartridges/Toner/Ink/Developer and such consumables.</p>
<b>For Sellers</b>		
3	OEM Website Link/Part No for product verification	The OEM shall provide the OEM website link to the buyer at the time of delivery. The offered model details/configuration should be available on the OEM's website. A device serial number must also be provided at the time of supply, which must also be mentioned on the product supplied. The buyer/consignee must be able to verify the complete product details, including configuration, through the provided OEM website link.
4	Warranty	<p>1. The seller shall furnish a valid warranty Certificate/Tag in physical or digital format from the OEM to the purchaser, guaranteeing the product's coverage under the specified warranty terms. The warranty certificate should be verifiable through the OEM website/customer care centre.</p> <p>2. The product in GeM marketplace (Direct Purchase &amp; L1 purchase) comes with a standard warranty of 1 year only and additional warranty may be opted for via the bidding process.</p> <p>3. The warranty period will be valid for the specified number of years or until the printer reaches the OEM-defined Minimum Number of Prints within the Warranty Period, whichever is earlier, i.e. once the printer meets either the Minimum Number of Prints within the Warranty Period or the time duration specified, the warranty coverage will end.</p> <p>4. The actual number of prints completed by the printer during the warranty period may be verified using the printer's built-in print counter or an equivalent tracking system.</p>
5	Compliance of extended producer's responsibility	With effect from 1st April 2023, as per the E-waste rules 2022, EPR registration is mandatory for manufacturing entities. Therefore, all OEMs shall hold valid EPR registration, and the registration number should be reflected in the catalogue parameter. OEMs shall ensure compliance with all responsibilities as per EPR registration applicable from time to time.

## 2. General Terms and Conditions-

- 2.1 This contract is governed by the General Terms and Conditions, conditions stipulated to this Product/Service as provided in the Marketplace.
- 2.2 This Contract between the Seller and the Buyer, is for the supply of the Goods and/ or Services, detailed in the schedule above, in accordance with the General Terms and Conditions (GTC) unless otherwise superseded by Goods / Services specific Special Terms and Conditions (STC) and/ or BID/Reverse Auction Additional Terms and Conditions (ATC), as applicable
- 2.3 All GeM Sellers / Service Providers are mandated to ensure compliance with all the applicable laws / acts / rules including but not limited to all Labour Laws such as The Minimum Wages Act, 1948, The Payment of Wages Act, 1936, The Payment of Bonus Act, 1965, The Equal Remuneration Act, 1976, The Payment of Gratuity Act, 1972 etc. Any non-compliance will be treated as breach of contract and Buyer may take suitable actions as per GeM Contract.

नोट: यह सिस्टम जनरेटेड फाइल है। कोई हस्ताक्षर की आवश्यकता नहीं है। इस दस्तावेज़ का प्रिंट आउट भुगतान/लेनदेन उद्देश्य के लिए मान्य नहीं है।

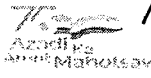
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*[Signature]*

*[Signature]*  
w/for

OT/G-232/2025-26, dt: 20/5/2025



## Sanction Order

Sanction No: 511687799965912  
Sanction Date: 16-May-2025

Sanction of the competent authority is hereby conveyed for incurring an expenditure of amount as under towards the cost of Purchase order/Contract placed on the Seller for Supply of Goods/Services as per the contract for making payment to the Seller subject to deduction of TDS as applicable:

### Organisation Details

Type: Central Autonomous  
Ministry: Ministry of Health and Family Welfare  
Department: Department of Health and Family Welfare  
Organisation: North Eastern India Gandhi Regional Institute of Health and Medical Sciences (NEIGRIHMS)  
Name: Neigrihms, Shillong  
Office Name: Neigrihms, Shillong

### Buyer Details

STO PRO-SA/22-2025  
Name: Markuhain Khonglah  
Designation: Markuhain Khonglah ASO  
Email ID: mark.khonglah@nlc.in  
GSTIN:  
Address: P.O. NEIGRIHMS, Mawdiangdiang, Shillong  
KHASHI HILLS EAST  
MEGHALAYA - 793018

### Financial Approval Detail

C-747/2025-26, dt: 13/5/2025

Designation of official providing Administration approval: Director (File-TOPRO-SA/22/2025-Stores) for CGHS  
IFD Concurrence / Competent Authority (HOD / Head of Office) Approval Required? YES  
Budget availability YES  
Designation of official providing Financial approval: Deputy Director  
Designation Function/Budget Head of Account: NA  
IFD/Competent Authority Diary No: C-747/25-26  
IFD/Competent Authority Diary Date: 2025-05-13  
Financial Year: NA  
DDO: NA  
PD Code: NA  
Grant No: NA

### Seller Details

Company Name: TECHWEB  
Email ID: sanjay.shillong@gmail.com  
Address: TECHWEB  
SHILLONG  
Meghalaya - 793001

### Product Details

#	Item Description	Model	Ordered Quantity	Unit	Price per Unit inclusive of all Duties and Taxes (in INR)	Total Price (inclusive of all Duties and Taxes (in INR))
1	EPSON A4 Monochrome (Black) Inkjet Computer Printer	EPSON M1100	2	pieces	11286.0	22572.0
Total Order Value (in INR)						22572.0

### Consignee Details

S.No	Consignee	Item	Lot No.	Quantity	Delivery Start After	Delivery To Be Completed By
1	MANAB JYOTI BORKAKOTY consne3.neigrihms.ml@gembuyer.in P.O. NEIGRIHMS, Mawdiangdiang, Shillong KHASHI HILLS EAST MEGHALAYA - 793018	EPSON A4 Monochrome (Black) Inkjet Computer Printer	-	2	16-May-2025	31-May-2025

### Terms & Conditions

- 1. This issues under the power delegated to Ministries/Department of the Government of India/organization/state vide Annexure to schedule V of the Delegation of Financial Power Rules, 1978 as amended from time to time or as per applicable delegation of financial power rules as approved and amended time to time by the competent authority of the buyer organization.

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**NEGRIHMS**  
**North Eastern Indira Gandhi Regional Institute of Health & Medical Sciences**  
(An Autonomous Institute, Ministry of Health and Family Welfare, Government of India)  
Directors Block Mawdiangdiang, Shillong, Meghalaya-793018

F.No:0

Notification of Award No:GEMC-511687799965912

PO ID:PO05250005 / Approved Date:16-05-2025

NEGR/SVP/OT/G-232/2025-26

To

M/s Techweb,  
Zara Archad, Keating Rd, Secretariat Hills,  
Shillong, Meghalaya 793001, Tel:9774025154,  
sanjay.shillong@gmail.com

**Principal:**

M/s Epson India ,  
Epson India Regional Offices Ahmedabad  
902, 9th floor, Abhijeet IV, Opp. Mayor's  
Bungalow, Ellis Bridge, Ahmedabad -  
380006 Tel: 079 33148500 Fax: 079 2640  
7347, Tel:1860 3000 1600,  
Calllog@epsonindia.in

Date 16-05-2025

20/5/2025

Indent-No: IN05250005

Sub: Processing of Printer for MSW (CGHS) scheme with 0 years warranty for department / section of MSW.

Reference:

- Offer No: 0
- Price Justification No:0
- Price Discount Letter No:0
- PO Remarks:Processing of Printer for MSW (CGHS) scheme

This Order/Memorandum issues with concurrence of Finance Branch vide their UO No C-747/2025-26 Dated 13-05-2025

Dear Sir/Madam,

With reference to Tender Enquiry No: N/A and your Bid/Offer 0 in response an order is hereby placed on you for the complete turnkey contract of supply, transportation, installation, commissioning, provision of technical assistance, after sales service, maintenance service and other such obligations of the tenderer, training at bidders cost and demonstration of Medical equipment at this Institute, as per details indicated herein.

This order which is intended for the supply of the store detailed in the scheduled below, in accordance with the terms & conditions of NEGRIHMS /Government of India and in the manner specified herein, shall operate to create a specific contract between the contractor (with whom the contract referred to and the requisition are placed) on one part and NEGRIHMS, Shillong, on the other part.

Sl. No	Description Of Goods	Unit	Rate Per Unit	Total Amount on(DDP at Consignee Site)
1	<b>Epson A4 Monochrome (Black) Inkjet Computer Printer</b> <b>(Make:Epson India ,Model:EPSON M1100)</b>			
	FOB Price/Ex-factory at Port /Airport of Loading	2nos	₹ 9,254.52	₹ 18,509.04
	Goods & Service Tax (GST)		₹ 2,031.48	₹ 4,062.96
	Total Price for NEGRIHMS rate with 0 years warranty period			₹ 22,572.00

In words: INR Twenty Two Thousands Five Hundred And Seventy Two Rupees Zero Paise

Total Price for inclusive delivered free (F.O.R) at Central stores / Department at NEIGRIHMS. Mawdiangdiang, Shillong - 793018 including loading, unloading, handling, transportation, weighbridge and other unforeseen charges.

Tenderer/ Vendors/ Contractor should note that the following terms and conditions will apply specifically in addition to the Rules and the Regulation as applicable to such purchases in the Government of India.

Warranty:

The Tenderer warrants comprehensively that the goods supplied under the contract is new, unused and incorporate all recent improvements in design and materials unless prescribed otherwise by the purchaser in the contract. The Tenderer further warrants that the goods supplied under the contract shall have no defect arising from design, materials (except when the design adopted and / or the material used are as per the purchaser's specifications) or workmanship or from any act or omission of the Tenderer, that may develop under normal use of the supplied goods under the conditions prevailing in India.

This warranty shall remain valid for the period mentioned above, after the goods or any portion thereof as the case may be, have been delivered to the final destination and installed and commissioned at the final destination and accepted by the purchaser in terms of the contract , unless specified otherwise in the SCC.

Upon receipt of such notice from the purchaser, the Tenderer shall, within 8 hours on a 24 (hrs) X 7 (days) X 365 (days) basis, repair or replace the defective goods or parts thereof, free of cost, at the ultimate destination. The Tenderer shall take over the replaced parts/goods after providing their replacements and no claim, whatsoever shall lie on the purchaser for such replaced parts/goods thereafter. In the event of any rectification of a defect or replacement of any defective goods during the warranty period, the same warranty for the rectified /replaced goods shall be applicable from the date such rectified / replaced goods starts functioning to the satisfaction of the purchaser.

The tender / Manufacturer /OEM has provide minimum two mandatory Periodic Preventive mentainance in a year throughout the contract period failing which action will be initiated according to terms & condition of the tender, including forfeiture of the performance bank guarantee.

Delivery Schedule(Supply, Instalation, Testing, Commisioning with turnkey works):

For Indigenous goods or for imported goods if supplied from India: 15 days from date of Notification of Award to delivery at consignee site. (Tenderers may quote earliest delivery period).

For Imported goods directly from foreign:

FOB Contracts- 15 days from the date of opening of L/C. The date of delivery will be the date of Bill of Lading or Airway Bill (Tenderers may quote the earliest delivery period).

DDP Contracts: 15 days from the date of opening of L/C. The date of delivery will be the date of receipt by the consignee as in Consignee Receipt Certificate (Tenderers may quote the earliest delivery period).

Subject to the stipulation, if any, in the bidding document, the Tenderer shall be required to perform the services viz. Installation, commissioning, supervision, demonstration, complete turnkey works, providing required jigs and tools for assembling, Civil works required for the completion of the installation, training of

Consignee's Doctors, Staff, operators, etc for operating and maintaining the goods, supplying the required number of operation & maintenance manual for the goods

Liquidated Damages:

If the Tenderer fails to deliver any or all of the goods or fails to perform the services within the time frame(s) incorporated in the contract, the purchaser shall, without prejudice to other rights and remedies available to the purchaser under the contract, deduct from the contract price, as liquidated damages, a sum equivalent to 0.5% per week of delay or part thereof on delayed supply of goods and/or services until actual delivery or performance subject to a maximum of 10% of the contract price. Once the maximum is reached, purchaser may consider termination of the contract as per GCC 24. During the above-mentioned delayed period of supply and/or performance, the conditions incorporated under GCC sub-clause 22.4 above shall also apply. Payment shall be made subject to recoveries, if any, by way of liquidated damages or any other charges as per terms & conditions of GCC.

Performance Security:

Within thirty (30) days from date of the issue of Notification of Award by the purchaser, the Tenderer, shall furnish Performance Security to the purchaser for an amount equal to percent (0%) of the total value of the contract, valid for a period of sixty days (60) beyond the date of completion of all contractual obligations including the warranty obligations. In the event of any failure /default of the tenderer with or without any quantifiable loss to the government including furnishing of consignee wise Bank Guarantee for CMC security, the amount of the performance security is liable to be forfeited

Performance Security may be furnished in the form of an Account Payee, Demand Draft, Fixed Deposit Receipt / Bank Guarantee from a Commercial Bank. Bid security should be refunded to the successful bidder on receipt of Performance Security.

Bidder /Tenderer are also required to sign the rate contract agreement, within 21 (twenty one) days from the issue of the notification of award, failing which EMD /Bid Security shall be forfeited.

Payment:

Payment shall be made subject to recoveries, if any, by way of liquidated damages or any other charges as per terms & conditions of GCC. Payment for domestic goods shall be made in Indian rupees as specified in the GCC clause 21.1. For Imported goods, 90% of the net FOB /CIF price (less Indian Agency Commission) as the case may be, through irrevocable, non-transferable Letter of Credit (LC) opened in favour of the Foreign Principal in a bank in his country and remaining as per the terms & conditions indicated in GCC clause 21.

Corrupt or Fraudulent Practices /Code of Integrity:

It is required by all concerned namely the Consignee/Tenderers/Suppliers etc to observe the highest standard of ethics during the procurement and execution of such contracts and to abide by the Code of Integrity Act, as per GFR 2017. In pursuance of this policy, the Purchaser: - defines, for the purposes of this provision, the terms set forth below as follows: "corrupt practice" means the offering, giving, receiving or soliciting of any thing of value to influence the action of a public official in the procurement process or in contract execution; and "fraudulent practice" means a misrepresentation of facts in order to influence a procurement process or the execution of a contract to the detriment of the Purchaser, and includes collusive practice among Tenderers (prior to or after Tender submission) designed to establish Tender prices at artificial non-competitive levels and to deprive the Purchaser of the benefits of free and open competition; Will reject a proposal for award if it determines that the Tenderer recommended for award has engaged in corrupt or fraudulent practices in competing for the contract in question; Will declare a firm ineligible, either indefinitely or for a stated period of

time, to be awarded a contract by the purchaser if it at any time determines that the firm has engaged in corrupt or fraudulent practices in competing for or in executing the contract

#### Settlement of Disputes

If there is any dispute or differences, the same may be referred to Director, NEIGRIHMS. Director, NEIGRIHMS or his authorized representative shall be the final authority in all disputes and decision taken by the authority will be binding on all concerned. Therefore, the jurisdiction in respect of settlement of disputes in Stores & Civil contracts shall be as per the Commercial Courts, Commercial Division and Commercial Appellate Division of High Courts (Amendment) Ordinance 2018, wherein the provision for pre-institution mediation, has been made mandatory in respective cases by the parties to the disputes.

#### Name of the Consignee:

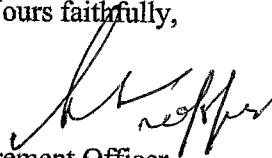
Director, North Eastern Indira Gandhi Regional Institute of Health and Medical Sciences, Mawdiangdiang, Shillong -793018 (Meghalaya), INDIA

All other terms & conditions are as per Tender Enquiry No / Offer No.: / 0

(Kindly refer to the tender /bid document for all required Annexures /Proforma/Forms)

Validated By,  
Manab  
16-05-2025 15:15:03

Yours faithfully,

  
Stores & Procurement Officer,  
For and on behalf of Director, NEIGRIHMS, Shillong

Copy to:

Indenting Officer /Inspection authority- Head /Incharge, Department / Section of MSW  
Central /Ancillary Store  
Biomedical Engineer  
Purchase Order Master / Relevant File  
Stores Section Record

② new / up / ac / ms  
③ old / old / ms

Enclosed:

- Annexure : Technical Specification

